SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

PARIMAL MITRA SMRITI MAHAVIDYALAYA

PARIMAL MITRA SMRITI MAHAVIDYALAYA P.O. - MAL, DIST. - JALPAIGURI
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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Parimal Mitra Smriti Mahavidyalaya, is a coeducational, multi-streaming institution affiliated to the University of North Bengal. It falls under the (20 Mal ST) constituency of Jalpaiguri district. As the only college in a tribal belt, within a radius of 30 km, it has, over the years catered to the needs of a population of students, that is dense and diverse.

Founded on September 19, 1985, our college offers courses in fifteen subjects in the different streams of Arts, Commerce and Science out of which eight are core courses. Four more subjects: namely, Botany, Zoology, Economics and Sociology are set to be transformed into Major with the introduction of NEP curriculum in our state from 2023-2024 academic session.

Since a large number of students are first generation learners, coming from the underprivileged sections of the society, the college offers a range of subjects for the general students. Our college at present is the study centre of two premier Universities providing distance education: Indira Gandhi National Open University (IGNOU) and Netaji Subhas Open University (NSOU). These study centres have been extremely beneficial for the people of the locality who find in our college a hub offering a wide range of courses beyond the regular curriculum-based activities.

The concept of education has undergone rapid change in the past few years. The increasing emphasis on student-centric initiatives, the wholesome role of the teacher as a mentor, and the ushering in of digital era has reoriented our thought process. As a Grant-in-aid college, we try to keep pace with the changing times. The IQAC, ever since the first cycle of NAAC assessment, submits the Annual Quality Assessment Report (AQAR) on the basis of the seven prescribed criteria to NAAC. This Self Study Report (SSR) hinges on these seven criteria in the light of which the college activities and thereby its present status is assessed. Much is yet to be achieved, but we have also come a long way forward. With our collective effort, passionate zeal and boundless optimism we are confident of taking long strides, despite all odds, towards a radiant and promising future.

Vision

"The future belongs to those who believe in the beauty of their dreams" – Eleanor Roosevelt.

Dream big to achieve big, this is what we sincerely believe in. Accordingly, we envision our college emerging as a beacon of higher studies, which will attract the best, creative, agile minds and enlighten the path for many to follow. Here quality education will be provided to all in an inclusive, barrier-free environment. Besides the obvious drive for academic excellence, equal importance will be given towards identifying the natural proficiency and sharpening the different skills of the students to enhance their employability prospects in the big, competitive world. Most importantly, the young, impressionable minds of our learners will be nurtured with utmost care to instil basic human values and promote a harmonious development of their personality. We envision our students emerging out as confident, qualified, employable, self-reliant, conscientious individuals with an innate sense of social responsibility. They will carve out a niche for them in the big, wide world and so

will their institution thrive setting a glorious example in the upper echelons of higher education in our country.

Mission

Our visionary goals accordingly make us mission bound to stretch ourselves, extend our horizon and strive undeterred to:

- Ensure equal access to the facilities and resources in our college by all students thereby redressing the imbalance that we feel exists / is perceptible between the urban and rural community in this tribal belt.

- To identify and address the different academic and psycho-social needs of the dense population of our students. We supplement the classroom teaching with remedial coaching, tutorial classes, motivational lectures and various counselling sessions and strive to live up to the role of a mentor in the true sense of the term.

- Motivate and facilitate quality research by the faculty and students. The mobilization of funds for research projects and simultaneous augmentation of our college infrastructure are amongst our prime concerns. We aspire to establish our college as an authorized research center by the University.

- Create avenues of revenue generation for the college that will enable us to proceed with our planned activities in our own capacity / ease the progression of our planned activities.

- Emphasize interdisciplinary, multidisciplinary ventures in the college. The inter-departmental classes, addon courses, eco-friendly projects like the solid waste management are examples of such fruitful collaborations that we seek to extend to other arenas in the coming years.

- Revive at the earliest the National Service Scheme (NSS) unit of our college which has for long been the kernel of our contentment and strength.

- Ensure mutual accountability in college operation by prioritizing open communication and feedback from different stakeholders.

- Develop employability skills of the students and lead them towards self-reliance through several career

counselling and placement initiatives.

- Enhance the use of ICT tools by the different stakeholders and thereby promote digitized modes of operation at the institution.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- As the only college within a radius of 30 km in a tribal belt in Western Dooars, we cater to the needs of a diverse, dense population of students.

- Our college is prominently located on the National Highway at a distance of barely 4 km from the New Mal Railway Junction.

- Located besides the Mal River, close to Son Gachhi Tea Garden, the clean and green campus of the college upholds an ambience that is picturesque, refreshing and naturally inviting. The college has a mahogany garden, a small park and a herbal garden that are well-maintained.

- The human resource at our disposal is our main strength. Our children are full of potential.

- Our faculty members are highly qualified, experienced and committed, who mentor the students with lot of dedication and care

- Most of the teachers have Ph.D. The in-house resource persons are actively engaged in quality research and have earned accolades for the institution through their presentation at different conferences and seminars of national and international repute.

- We adhere strictly to the reservation policies of the Government at the time of admission. A high percentage of the total students belongs to the different backward sections of the society.

- We have maintained a very high rate of disbursal of the various schemes, scholarships for the students as available from the Government and other sources.

- Spread over 13.69 acres of land, the sprawling campus of the college houses two four storied buildings where the classes of the fifteen departments are held. Besides the main building where Humanities and Commerce classes are held, we have now a separate building for the Science stream with well-equipped laboratories.

- NCC has been a very strong component of our college. They have ably discharged their social responsibilities and earned several laurels over the years. wing. With the implementation of the NEP curriculum from 2023-2024 session, NCC is all set to be introduced as an Inter-Disciplinary Course.
- The college is the study centre of two premier universities providing distance education: Indira Gandhi National Open University (IGNOU) and Netaji Subhas Open University (NSOU).

Institutional Weakness

- The grossly disproportionate mentor mentee ratio is a primary area of concern. The teaching strength has progressively increased over the years but so has the demand for more, especially in some subjects in Humanities stream. For the classes with large student strength, we divide them into different sections and conduct accordingly. The college does not have the authority to appoint new full-time teachers on its own and can only submit requisition to the Government for new acquisition. To meet the growing need, we appoint some guest teachers on purely temporary basis so as to ensure proper and timely transaction of the curriculum to our students in their best interests.
- The location of the college in the forest belt of Western Dooars, hinders the augmentation of transportation and communication facilities. Paucity of bus and train service eats into the attendance of the students, especially in the early and the last classes of the day.
- Hostel facility is not available
- The three flourishing NSS units of our college have been on suspended animation for the past five years. We have recently revived the NSS from 2023-2024 academic session.
- We lack a proper auditorium.
- The seating capacity of the reading room of the Central Library is not adequate. We are trying to resolve this problem by constructing a separate building for the Central Library next year.
- Augmentation of ICT tools is a dire necessity. We are working to install a smart board next year.
- The computers for academic purposes are far from adequate.
- College office is grossly understaffed. The retirement of some senior staffs and the untimely demise of one has augmented the problem.

Institutional Opportunity

- Located in a tribal belt, and the only college within a radius of 30 km, the college has enough scope to contribute to the uplift of the local community.

- The presence of young, highly qualified, resourceful, dynamic faculty makes us determined to foreground our institution as an incubation centre for genuine, quality research with the development of adequate infrastructure.

- The sprawling campus of the college facilitates our engagement in different activities within our college premises and augmentation of the infrastructure to meet our growing needs. The construction of an auditorium and a separate building for our Central Library which, at present, is rather inadequately accommodated in the main building are amongst our topmost priorities.

- Surrounded by Tea Garden, we can engage in fruitful collaboration with the tea industry and enhance the placement opportunities of students

- We are striving to tap the resources around and engage in more collaborative ventures with other organizations in the days ahead in common interest of all.

- We have a mixed array of teaching and non-teaching staff in the college, some of whom are poles apart in regard to computer proficiency. We are planning to introduce a basic course in computer for those unversed with our inhouse resources. This will help to bring all at par with each other and facilitate the smooth conduct of the activities of the institution in the digital era.

Institutional Challenge

- The students coming from diverse linguistic background have a persistent demand for multiple version classes which is often a challenging task for us. Except the departments of language and literature, most of the faculty members of our college are Bengali-speaking who are conversant in English. Few departments have teachers who are Nepali-speaking or are proficient in that language. We strive to go beyond our limitations and reach out to the students, other than those from the language and literature departments, in English, Bengali and Nepali, the three languages recognized for UG examinations by our affiliating North Bengal University.

- The location of the college in the backward, tribal belt is always throwing fresh challenges requiring us to work harder towards the dissemination of quality education and uplift of the local community

- The college is yet to open avenues of revenue generation
- The college is facing challenges to get sanctioned posts for non-teaching staff.
- We are striving to increase the efficiency of the staff and move towards complete e-governance

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

As an under graduate college, affiliated to the University of North Bengal, Parimal Mitra Smriti Mahavidyalaya follows the curriculum framed by the Under Graduate Council and adopts measures for timely and effective dissemination of the same. The voice of the college regarding the framed curriculum is carried forward by the departmental representations on the Board of Studies.

From 2018 Choice Based Credit System (CBCS) has been implemented by the University of North Bengal at the under graduate level. At present our college offers fifteen programmes based on CBCS out of which eight are in core courses. The academic calendar, master routine, departmental calendar and teacher's diary testify to the systematic, meticulous planning at the college, departmental and individual level for transaction of the curriculum to the students.

The curriculum of different disciplines has intersecting areas dealing with pressing issues of the times which are disseminated to our students through interdisciplinary lectures and by special lectures delivered by eminent personalities from different walks of life.

Besides the traditional classroom teaching, the teachers resort to different teaching modules viz. student seminar, educational excursions and ICT based classes to make the process interactive and engaging.

The lockdown enforced by the pandemic has made us familiar with the virtual classroom and e-learning modules / methods thereby initiating us into the world of blended learning.

Add On courses have been started to provide specialized knowledge and enhance the skill of our students.

Our effort reflects on the feedback received from different stakeholders on the academic ambience of our college thereby stimulating us to move ahead with firm determination.

Teaching-learning and Evaluation

As an educational institution, teaching-learning and evaluation is the core of our activity and it is integrally student-centric. Situated in a tribal belt and the only college within a radius of 30 km, our student population is dense, essentially diversified with representation from different reserved categories, in strict conformity with the Government and university norms.

Our teachers are highly qualified and experienced, whose passionate involvement with the students is our main strength. Through different learning methodologies viz. group discussions, student seminars, case studies, field work and educational excursions we make education interactive, interesting, and effective. By blending the traditional lectures with ICT tools, supplementing stipulated classes with tutorials, we address the special needs, academic as well as psycho-social, of the slow and advanced learners. Our motto is to facilitate increasing use

of ICT tools in teaching-learning, and moving ahead towards a bright future, leaving none behind.

Through different assignments and written exams, the teachers assess and enhance the preparation of the students for the University examination. Parent teacher meeting is conducted at regular intervals to chart out the course for betterment of the student.

The Programme Outcome and Course Outcome of all the fifteen programmes offered by the college is displayed on the website. The newly admitted students are briefed about the subject choices and the future scopes. While teaching, particular attention is given on developing fundamental concepts, sharpening their analytical and problem-solving skills to enhance their employability prospects. The attainment of the Programme outcome and course outcome ultimately reflects in the high success rate of the students over the years.

Research, Innovations and Extension

The relentless pursuit of academic excellence has been pivotal in all our endeavours to grow and flourish as an educational institution. The extension of knowledge base of the teachers as learning resources is accordingly amongst our topmost priorities. Our teachers are highly qualified, most of whom have completed their Ph. D. In the last five years three teachers have been awarded Ph. D. one teacher has been assigned Ph. D supervisor last year. They have presented papers in National, International conference and their research papers have been published in peer reviewed, UGC CARE listed journals of national and international repute. Several of the teachers have authored individual books or chapters in edited volumes. In the 5th Regional Science and Technology Congress held on January 17-18, 2023 at Cooch Behar Panchanan Barma University, three teachers won the outstanding paper award in different categories, one of whom one was invited to present his paper in the West Bengal State Science and Technology Congress held at the convention Centre, Science City, Kolkata on February 28-March 01, 2023 and won the outstanding paper award there too.

At our college we try to provide a comprehensive education that fosters an innate sense of responsibility and commitment to the society. Round the year, our students with NCC Cadets from 61 Bengal Battalion at the helm, participate in different extension outreach programmes, and have earned five governor medals in the last five years.

Together we live and learn. Over the years we have collaborated with different organizations, institutions for enhancement and progression of different activities. We have signed MOU with other academic institutions for mutual enrichment, NSOU for distance learning, NGO to engage in community welfare, other organizations as skill enhancement initiatives. Our teachers are engaged in collaborative research with other institutions, organizations. Thus, we have endeavoured to extend our horizon, grow as an academic institution, and in so doing nurture our students as academically proficient, socially committed, self-reliant, skilled, and employable.

Infrastructure and Learning Resources

The augmentation of infrastructure and learning resources is an innate necessity and hence a continuous process we engage in, to make best use of the sprawling campus of the college. Besides the four storied main building of the college houses Principal's chamber, IQAC room, teachers' lounge, office, girls' common room, sick room, Central library, classrooms for Arts and Commerce we have a separate four storied building which houses classrooms, well-furnished laboratories of the science subjects and Geography. Another two storied

building at the periphery of the campus houses the canteen, boys' common room, NCC room, sports room and is topped by two classrooms. Our classrooms are spacious and well-maintained, three of them are equipped with ICT tools (LCD projector, laptop) and serve as seminar halls. Our college is a WIFI zone and we have two smart rooms at present.

The Central library is partially automated with KOHA software, has OPAC (Online Public Access Catalogue), is well stocked with books and journals that is regularly monitored and updated. The library subscribes to NLIST, has reading room, internet facility, printing, and photocopy machine.

The college has computers in Principal's room, IQAC room, staffroom, office, central library, taking the total tally to 22 computers with 125 MBPS bandwidth.

The financial budget, expenditure incurred on the maintenance of physical and academic support facilities is monitored by the Accounts section, the Internal and External audit team.

The college has a playground, where annual athletic meet and other programmes are held. Our sports room is well furnished, we have a spacious hall with a stage set with podium and microphone facilities for spontaneous arrangement of academic and cultural programmes.

The college has drinking water purification system, fire extinguisher, Generator, cycle, and car parking area. Separate and sufficient washrooms with all modern facilities are available for the Principal, teachers, office staff and students, with separate block for female students. From last year we have installed a sanitary napkin vending machine in the Girls' common room.

Thus, we strive to provide and augment the infrastructure and learning resources in common interest of all, associated with this institution.

Student Support and Progression

We consider it our bounden duty to ensure proper and adequate adoption of student supportive measures. Situated in a tribal belt, a large population of our students come from the reserved categories and we have over the years maintained a high success rate of disbursal of the government scholarships to them.

We have taken several initiatives to enhance the soft skills, facilitate their self-reliance and lead them towards a quality and meaningful life. The Add-on Courses on Communicative English, Nepali Lekhan Shaili, Art of Review, Mental Health, the workshop on Bengali recitation, Yoga and Mental Wellness are some pointed steps in this direction.

As an undergraduate general degree college, we do not have the scope of campus placement but the career counselling and placement cell arranges interactive, informative sessions about career opportunities with professionals from different fields, sends the students to training sessions and orientation workshops on various competitive examinations, beyond the college campus.

A significant section of our students, pursue higher studies in different universities of the state and some of them have become teachers after qualifying NET/SET.

We have an active and systematic grievance redressal mechanism in our college helmed by the Internal

Complaints Committee taking care of all grievances from different stakeholders. Ours has been a peaceful college, but occasional frictions have transpired nonetheless that have been instantly and amicably resolved.

Through different sports and cultural programmes we nurture the potential and facilitate harmonious growth of the young learners. Mixed community of students foster rich scope for cultural exchange and lend variety to the various cultural programmes that are arranged in our college.

The institution has a registered Alumni Association. They are an integral part of the college. They are invited in different college programmes and they, out of their own accord arrange different activities and skill enhancement initiatives for our current students. Their passion for the college reflects in their eager involvement in different activities in the best interests of the institution. Well-placed in life and passionate about the college, our alumni are indeed our prized possession.

Governance, Leadership and Management

We seek to present an accountable, and transparent governance which hinges on decentralization and participatory management. The Governing Body is the highest decision-making body while IQAC takes care of all the measures needed for qualitative enhancement of the institution. The Principal coordinates between them. The Secretary of the Teachers' Council initiates the formation of different committees at the beginning of each year that take care of different activities of the institution. The feedback received from different stakeholders is analysed and acted upon.

As an affiliated, grants in aid college, our institution is guided by the statute of the University of North Bengal. The teachers on substantive posts are appointed as per the recommendations of the West Bengal College Service Commission and their subsequent promotion proceeds through IQAC in conformity with the Career Advancement Scheme stipulated by the University Grants Commission.

Moving with the times, we have endeavoured to employ e-governance in different areas of operation. The admission system of the college is completely digitized. The official procedures of the University Examination are conducted online through the portal controlled by the University. The finance and accounts section, is entirely digitized through WBIFMS. The formalities for pension proceed through the e-pension portal of the West Bengal government.

The institution provides ex-gratia to the casual non-teaching staff. The permanent employees can avail loan from provident fund, take festival advance and repay within a stipulated period at zero percent interest. Income and expenditure are strictly monitored by the Accountant under supervision of the Principal. The external audit is conducted annually by an auditor appointed by the Government of West Bengal.

Since its inception in 2015, the IQAC has been pivotal in the quality enhancement of the institution. It arranges seminars and workshops with other departments, sends teachers to different faculty development programmes, arranges workshops for the non-teaching staff. Academic audit is conducted annually and follow up action is taken. With such pro-active, dynamic leadership, we hope to scale great heights in near future.

Institutional Values and Best Practices

As a co-educational institution we try to instil in our students a feeling of mutual respect and amity for each

other. Gender equity is a basic step in this regard. We try to ensure balanced representation of the students in all activities of the college. We have a lady attendant to address special needs of girls. There is a separate block for girls' toilet. We have installed a sanitary napkin vending machine in our Girls' Common Room. We regularly arrange special lectures by eminent personalities to create gender sensitization and character development. The Gender Audit certificate is a measure of our success in this regard.

As a safety and security measure, the campus is under CCTV surveillance.

We engage in tree plantation round the year and have at present a herbal garden, a small park and a mahogany garden within the sprawling campus of our college. As a drive towards tapping alternate sources of energy we have installed solar panel, use LED bulbs. We have started a solid waste management programme in our college. The college is a no smoking, plastic free zone. We have a ramp and a wheel chair as a drive to create a disabled friendly environment in our college.

Our students are intrinsically varied and we are committed to provide an inclusive environment to all. Different cultural programmes provide a wonderful platform for cultural exchange. We observe International Mother Language Day when the faculty members and students speak and perform in their mother language. Observation of days of national importance namely Independence Day, Republic Day help us bond as a nation while National Voter's Day reminds us of our constitutional obligations. Extension outreach programmes help to instil in our students a sense of social responsibility and rootedness to their community. Out of the several constructive initiatives taken by the institution, two Best Practices, that have been undertaken on a regular basis, are:

1. Towards a Clean, Green and Eco-Friendly College Campus
2. Skill Enhancement Drive for a Self-Reliant Future

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	PARIMAL MITRA SMRITI MAHAVIDYALAYA
Address	Parimal Mitra Smriti Mahavidyalaya P.O. - Mal, Dist. - Jalpaiguri Pin 735221 West Bengal
City	Malbazar
State	West Bengal
Pin	735221
Website	www.pmsm.org

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
West Bengal	University of North Bengal	[View Document](#)

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	13-02-1992	[View Document](#)
12B of UGC	13-02-1992	[View Document](#)

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	Parimal Mitra Smriti Mahavidyalaya P.O. - Mal, Dist. - Jalpaiguri Pin 735221 West Bengal	Rural	13.69	16187.43

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Bengali,	36	H.S	Bengali	667	497
UG	BA,English,	36	H.S	English	481	298
UG	BA,Hindi,	36	H.S	Hindi	450	391
UG	BA,History,	36	H.S	English,Bengali,Nepali	750	562
UG	BA,Nepali,	36	H.S	Nepali	324	67
UG	BA,Philosophy,	36	H.S	English,Bengali,Nepali	266	38
UG	BA,Political Science,	36	H.S	English,Bengali,Nepali	600	390
UG	BA,Education,	36	H.S	English,Bengali,Nepali	750	728
UG	BA,Economics,	36	H.S	English,Bengali,Nepali	60	16
UG	BA,Geography,	36	H.S	English,Bengali,Nepali	100	74
UG	BA,Sociology,	36	H.S	English,Bengali,Nepali	300	205
UG	BCom,Accounting And Finance,	36	H.S	English,Bengali,Nepali	181	24
UG	BSc,Botany,	36	H.S	English,Bengali,Nepali	28	7
UG	BSc,Chemistry,	36	H.S	English,Bengali,Nepali	28	20
UG	BSc,Zoology,	36	H.S	English,Bengali,Nepali	28	19

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				12				13			
Recruited	0	0	0	0	7	5	0	12	8	5	0	13
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				15
Recruited	14	1	0	15
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				13
Recruited	8	5	0	13
Yet to Recruit				0

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Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	5	4	0	4	3	0	16
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	2	1	0	3	2	0	8
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	1	0	2
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	5	12	0	17
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	808	0	0	0	808
	Female	1075	0	0	0	1075
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		**Year 1**	**Year 2**	**Year 3**	**Year 4**
SC	Male	205	223	219	257
	Female	269	254	287	352
	Others	0	0	0	0
ST	Male	75	59	58	80
	Female	105	87	95	101
	Others	0	0	0	0
OBC	Male	154	161	147	149
	Female	229	237	215	233
	Others	0	0	0	0
General	Male	664	562	514	723
	Female	862	709	768	809
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		2563	2292	2303	2704

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Ours is a multi-streaming college providing education in Humanities, Commerce and Science. At present our college offers fourteen programmes based on CBCS out of which eight are in core courses.

Three more subjects namely Botany, Zoology and Economics are all set to become major subjects with the implementation of the NEP from the session 2023-2024. The curriculum of different disciplines as framed by the Under Graduate Council has several intersecting areas concerning some pressing issues of the times namely: environment and sustainability, gender, ethics, and human values, thereby inviting us to look at the topic from different angles. We address these issues through interdepartmental classes. The reciprocal ventures in this regard enable mutually enriching faculty exchange programmes within the same institution. Environmental Studies is a subject taught by the teachers of Geography, Sociology besides a designated teacher in this department. The department of Bengali invites teachers from the English and Hindi departments to take classes on the History of English and Hindi literature which is included in their wide-ranging syllabus. The different departments collaborate in several beneficial and educational endeavours. With the Environmental Studies and Geography teachers at the helm we have started a solid waste management project to keep our campus eco-friendly. The Philosophy department supplements the theoretical classes on Yoga, an integral part of their Core course syllabus, with practical sessions conducted by Sri Sanjib Singha, the librarian of our college who is a certified yoga instructor. Our college regularly participates in the Youth Parliament Competition and has won several laurels over the years at the district level and has even emerged state champion once. The students are selected from different departments and nurtured by the faculty to represent our college at this platform which besides garnering their interest in parliamentary democracy, sharpens their oratorical skills and develops their personality. Seminars and workshops organised by different departments of the institution, special lectures on value-based topics, provide another area of fruitful collaboration between different disciplines. The extension outreach programmes are an integral part of the holistic education we seek to provide in which the students and teachers across different disciplines spontaneously participate. NCC has always been a strong component of our college. Their Governor medals, five won in the last five years, shine brightly on the institution, reflecting the yeomen service

	rendered to society by our children. We are gearing up to offer NCC as a minor subject in the Value-Added Courses of NEP curriculum from next year to instill this feeling of national integration among more students besides those involved in the NCC wing. We are also working to introduce Physical Education as a major discipline with the introduction of NEP to open another avenue of employability for our talented, robust, agile students. The multidisciplinary, interdisciplinary character of our college reflects through such programmes and initiatives, making us ready to embrace NEP with full vigour from the next academic year.
2. Academic bank of credits (ABC):	Academic Bank of Credits is a digital platform developed by the National e-governance division of the Ministry of Electronics and Information Technology under Digilocker framework. It is designed to store and transfer the academic credits earned by the students from Higher Education Institutions. It is an integral part of the National Education Policy 2020 which is all set to be introduced from the academic session 2023-2024. In such a situation, our educational institution is gearing up for the demands of the changing times. At present we follow a Choice Based Credit System as per the stipulations of the affiliating North Bengal University with effect from 2018. The admission procedure and filling in of examination forms have been completely digitized. Through seminars on NEP 2020 we are trying to make our students understand the meaning and purpose of the ABC. We are awaiting approval from the affiliating university to register officially on the ABC portal.
3. Skill development:	As an educational institution it is our persistent endeavour to make our students self-reliant for a bright future ahead. The development of their innate skills plays a vital role in this regard and is prioritized as one of the best practices of the institution. We have started some courses and workshops where interested students can register for free and sharpen their skills. The Add-On Courses on Communicative English, Nepali Lekhan Shaili, Art of Review have been started to enhance the communication skills in English and groom the budding writers in Nepali and Hindi. The Abbritti Shikshon Kormoshala, a workshop on recitation skills in Bengali is conducted for interested students. Since 2020-2021 session we

are observing Students' Week, annually when we test our students' skills, mental as well as physical agility, creative aptitude, through various competitions: song, dance, recitation, extempore, storytelling, quiz, painting, photography, instrumental and the like. Intra college football, volleyball, badminton competitions are also held on our playground during this week. We have hosted the District Level Youth Parliament Competition under the Department of Parliamentary Affairs, Government of West Bengal, on our college campus on November 9, 2019, where we secured the second position and won the Best Speaker award. Our students have surprised us with their spontaneous deliberation in a debate competition on Make in India – Skill India: Opportunities to the Next Generation, organized by the Ministry of Information and Broadcasting, All India Radio Siliguri to commemorate 75 years of Indian Independence on December 23, 2021. We have signed MOU with other organisations like Rice Education, The George Telegraph Training Institute, Frank Finn: Institute of Airhostess Training, Skill Hut, Brain Development Computer Academy to enhance the skills of our students and open different avenues of employment for them. As an undergraduate, general degree college, we do not have scope of campus placement unlike the technological institutions. Nonetheless, in our own way we strive to sensitize our students about different job opportunities. During the pandemic times, the Zoology department conducted a webinar on 'Employability Prospects in Bioscience.' Our institution has a career Counselling Cell which fosters students' interaction with successful professionals from different walks of life. On 19/1/21 Sri Sujit Lama from Matiali Police Station conducted an interactive session with our students where he enlightened them on the different steps towards enrolling into police force. NCC unit in collaboration with Career Counselling and Placement Cell organized a programme to inform the students about the different steps to enter Indian Army. On April 7, 2022 we joined hands with Pratham Education Foundation to arrange an awareness programme on skill development. A gentleman from the organization conducted an interactive session with the students where he acquainted them with various vocational training directed towards self-employment

	that are available to the students at a nominal fee. We still have a long way to go. Several plans are yet to be materialized. Language lab is one of the foremost of them that we are working to arrange from next year.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Located in a tribal belt in Western Dooars, our college caters to the needs of a student population that is as dense as varied. The variety reflects primarily in their different linguistic backgrounds. We offer them multiple version classes and reach out to them in the three languages recognized by the affiliating North Bengal University: English, Bengali and Nepali with an optimum utilization of our available resources. We have a literature block in our college comprising the four departments: Bengali, Hindi, English and Nepali. The curriculum framed by the UG Council, North Bengal University deals extensively with various branches of Indian language and literature that promotes interdepartmental discourses. English syllabus includes Sanskrit literature, other Indian literatures in English translation while Bengali syllabus has extensive portions dealing with the History of English and Hindi literature. The Philosophy syllabus provides valuable insights into the amazing depth of Indian Philosophical thought covering: Vedic and Upanishadic world-views, Carvaka, Jainism, Buddhism, Nyaya, and the doctrine of Samkhya. Students are acquainted with the Indian epistemological tradition where philosophical knowledge system comprises of Jnana, Vignana and Jeevan Darshana that have evolved out of experience, observation, experimentation, and rigorous analysis. The rich, ancient manuscripts enhance their problem-solving capacities. The students develop a capacity to organize ideas and issues, to deal with the question of values and to extract the essentials from large quantities of information. Department of History has a portion in the SEC syllabus on Archives and Museums and its relation to the society. To study the same, the Departmental teachers accompanied the students to Akshaya Kumar Maitreya Heritage Museum, University of North Bengal on September 3, 2018 as an educational excursion. These classes are supplemented with special lectures by eminent personalities to instil in our students, basic human values that characterize Indian culture and tradition. Dr. Jaya Adhikary from the Department of

	Philosophy conducted a Periodical Lecture Programme on Values Embedded in Indian Culture funded by the Indian Council of Philosophical Research on March 20, 2019. Prof. Dilip Kumar Mohanta, University of Calcutta, and Prof. Raghunath Ghosh, North Bengal University were present as speakers. On March 28, 2022 IQAC arranged a lecture on 'Swami Vivekanada's Thoughts on Value Education' delivered by Swami Jnanalokananda, Secretary Ramakrishna Mission, Swami Vivekanada's Ancestral House. Thus, we endeavour to integrate Indian Knowledge System in the education we provide to our children, thereby instilling in them basic human values and a profound sense of identity and appreciation of Indian language, art and culture.
5. Focus on Outcome based education (OBE):	We are committed to provide a quality education to the students that will facilitate the blossoming of their personality and make them competent for the big, wide world. To achieve this end, it is imperative that we focus on outcome-based education from the very beginning. Our college offers eight core course and six program courses to the students in different subjects from the disciplines of Humanities, Commerce and Science. An orientation session is conducted for the newly admitted students at the beginning of the academic session when they are briefed about the course outcomes and scope of the syllabus in the introductory classes. Through different student seminars, assignments, group discussions and written tests the progress of the students are monitored. Particular attention is given towards developing fundamental concepts, sharpening their analytical and problem-solving skills to enhance their employability prospects. The involvement of the students in different extension activities is the ultimate reflection of their holistic development that each program and the courses offered, endeavour to bring about in their own way. During the commencement of each unit and after the completion of the unit, the course outcomes are reviewed.
6. Distance education/online education:	The importance of online platform in the present digital era cannot be overstated. We at Parimal Mitra Smriti Mahavidyalaya have endeavoured to move with the times by embracing the new technology. The smart classrooms, ICT tools make education

interactive, participatory and interesting. Our college at present is the study centre of two premier Universities providing distance education: Indira Gandhi National Open University (IGNOU) and Netaji Subhas Open University (NSOU). These study centres have been extremely beneficial for the people of the locality who find in our college a hub offering a wide range of courses beyond the regular curriculum-based activities. Social media service offered by the dedicated Facebook page, WhatsApp group and You Tube channels of IGNOU Study Centre, Parimal Mitra Smriti Mahavidyalaya, enables easy and rapid access of all information regarding these courses to all concerned. The offline classes for these study centres are scheduled twice a week on the college campus after the regular classes. The prolonged shutdown necessitated by the pandemic has compelled us to turn to the virtual platform to ensure the continuance of the regular academic activities of the institution. The unprecedented crisis in human civilization has in a way facilitated our familiarity with the google meet classes and e-resources, leading us thereby to the blended mode of learning which is here to stay in the present digital age.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	An Electoral Literacy Club or ELC is a tool that enables an institution to inculcate, promote and propagate the essence of Democracy, that is, the Electoral process and people's participation in Voting. Parimal Mitra Smriti Mahavidyalaya, being a significant body as an educational institution in the region, has set up the ELC on September 25, 2018, to create a platform for the students to sensitize, participate in various interesting activities and accumulate hands-on experiences to learn their electoral rights and the process of registration for voting.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	The faculty members of the Department of Political Science of our college are at the helm of the Electoral Literacy Club. There is one nodal officer while others serve as mentors. The regular students of the college are members of this club post registration to the

	coordinating faculty members. Since its formation on September 25,2018, the Electoral Literacy Club is functional till date with major representation from the regular students as its registered members.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	The basic objectives of the Electoral Literacy Club are as follows: • To educate and aware the students of their "Right to vote" and facilitate through them greater participation of the local community in the electoral process. • To engage their minds in thoughtful understanding and critical thinking of various issues related to the functioning of a Democracy, conducting of the electoral process and electoral rights of the citizen. • To educate the students on the process of enrolment for the vote along with functioning and usage of EVM/ VVPAT • To develop, guide and motivate the culture of ethical voting, making them aware of electoral malpractices and other illegal activities related to elections. • To help them imbibe the principles of "Every Vote Counts" and "No voters to be left behind". It is the prerogative and also the responsibility of the Nodal officer/Mentor to take care of the following: • Promoting and supervising students' enrolment for the ELC • Coordinating between the District Election Officer and the ELC for exchange of information, resources, etc. • Guiding and supervising the activities of the Electoral Literacy Club for the academic year. Under the guidance of the Nodal Officer / Mentor, the Electoral Literacy Club has over the years, actively engaged in the following activities: • Identifying and engaging the newly admitted students as members of ELC • Conducting the activities under the guidance of the Mentor/Nodal Officer as required. • Participating and assisting in arranging different activities like awareness building and training sessions or any other task as assigned by the Mentor/ Nodal Officer. • Arranging quiz competitions on related matters to engage the interest and enhance the awareness of the young voters.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	As an educational institution Parimal Mitra Smriti Mahavidyalaya has always endeavoured to sensitize students about their democratic rights and enhance through them people's participation in the electoral process. Even before the formation of the Electoral Literacy Club, the sensitization of the new voters about their electoral duties and constitutional obligations were conducted with the observation of

National Voter's Day on January 25, every year. The formation of the Electoral Literacy Club on September 25, 2018 has provided a definite platform and new vigour to such activities. The Nodal officer coordinates between the District Election Officer and the ELC for exchange of information, and other resources. The newly admitted students are sensitized and prompted to join the club as young adults. Under the guidance of the Nodal Officer and other mentors, awareness drives are conducted for the new voters. The member students are stimulated to participate in large numbers in the various activities conducted by the Block officials.

| 5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters. | The Electoral Literacy Club conducts awareness camp in collaboration with the Election Cell at the Block level. These camps aimed at first voter awareness, provide information to the students about how to enroll their names in the voter list if it is not yet done. We sensitize the students on the need to get their names enrolled in the voter list and extent cooperation in this regard. The college acts as a communicating link between the new voters and the Election cell at the Block level. But since we don't directly enroll their names, we cannot specify the extent of students who are above 18 years and are yet to be enrolled as voters at present. |

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
5754	6206	5209	5400	5389

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 45

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
45	45	45	42	36

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
43.86233	46.87524	31.89173	34.59514	50.97650

File Description	Document
Upload Supporting Document	[View Document](#)

20-03-2025 12:49:54

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Parimal Mitra Smriti Mahavidyalaya, located in Malbazar, Jalpaiguri, is committed to catering education and fostering social consciousness among its diverse student population, particularly within a region predominantly inhabited by tribal communities. Affiliated with the University of North Bengal, the college adopts a distinct approach to curriculum implementation, aligning with its own objectives to improve the quality of education and student outcomes.

Since the 2018-19 academic year, the institution has integrated the Choice Based Credit System (CBCS) at the undergraduate level alongside the existing three-year graduation 1+1+1 system. The Academic Sub-Committee develops and communicates an academic calendar to ensure transparent dissemination of the curriculum established by the Undergraduate Council. Teachers' Council meetings prioritize discussions on teaching-learning methodologies, fostering readiness for classes. A comprehensive time-table is then formulated and shared with department heads for class scheduling, subsequently posted on notice boards and the website each semester.

Despite the challenges presented by the COVID-19 pandemic, the University of North Bengal revised college syllabi during the lockdown period from 2020 to 2022, transitioning academic activities online. Teachers swiftly adapted to e-learning methods, including online lectures and student webinars, to sustain an interactive educational environment. Virtual Teachers' Council meetings and college events were arranged to ensure continuity.

Detailed college information, encompassing courses and accomplishments, is readily available on both the college website and the PMS Mahavidyalaya App, facilitating seamless access for new students via the online admission portal. Over the past five years, departments such as Political Science, English, Hindi, Nepali, Zoology and also through the able coordination of the teacher of Environmental Studies have introduced supplementary courses to enhance communication skills and equip students with additional relevant knowledge.

Moreover, teachers actively engage in regular classes, each undertaking specific responsibilities/ workload according to departmental schedules. They also fulfill various academic obligations assigned by the University, including paper setting, moderation, evaluation, reassessment, and scrutiny. Some faculty members serve as members of the Board of Studies and Academic Council, contributing to pivotal academic decision-making processes.

The PMS Mahavidyalaya App functions as a centralized platform for stakeholders to access college information and updates. Queries regarding the curriculum are directed through departmental

representatives on the Board of Studies. Teachers employ innovative methods such as PowerPoint presentations and educational excursions to enrich conventional teaching, while student progress is monitored through periodic assessments. The college also encourages student involvement in sports, cultural activities, seminars, and workshops for holistic development. Thus, the college endeavors to provide the best education and experience to its students with the available resources and opportunities, aiming to equip them for a bright future ahead.

File Description	Document
Provide Link for Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 06

File Description	Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Evidence of course completion, like course completion certificate etc. Apart from the above:	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 4.8

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1188	153	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

Curriculum enrichment programs are aligned with the education curriculum which helps the students to develop a better understanding of their course.

The curriculum framed by the Undergraduate Council that is followed by the institution as an affiliated college is rather extensive and incorporates discourses on gender, human values, issues of professional ethics, conservation of environment and the need for sustainable development and the means to combat environmental degradation. Some departments have Discipline specific elective, core courses and generic elective courses that have the afore-mentioned points directly as part of CBCS curriculum. All students have to study a compulsory course AECC1, environmental studies as part of the semester 1 curriculum which offers theoretical and practical lessons on sustenance of environment.

The following subjects teach courses that include topics on professional ethics /gender/human values/environment & sustainability.

Department of English – CC11 –Women's Writing

Department of Nepali – CC4 – Feminism

Department of Political science – G.E –Feminism: Theory & practice, DSE – Human rights

Department of Education – G.E – Gender & society in educational content, Human rights education

Department of ENVS (AECC1)- Environmental education

Department of Economics –DSE –Gender issues, Issues in environment and sustainability

Department of Sociology – DSE- Gender &sexuality, SEC- Gender sensitization

Department of Philosophy –C4 – Ethics, C14 -Applied ethics,

DSE – Introduction to feminist philosophy. Transgender Human Rights

Department of Botany – DSC – Biodiversity, Plant ecology, DSE –Environmental microbiology

Department of Zoology- DSC – Genetics and evolutionary biology.

The departments supplement the classroom teaching, theoretical as well as practical, with field work and educational tours. Seminars, lectures and co-curricular activities are organized on relevant topics to sensitize the students on these pressing issues of the times.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 75.55

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 4347

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: C. Feedback collected and analysed

File Description	Document
Feedback analysis report submitted to appropriate bodies	
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	
Action taken report on the feedback analysis	
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 82.68

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2022-23	2021-22	2020-21	2019-20	2018-19
1883	2704	2303	2291	2563

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
2641	3141	2641	2641	3141

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list as published by the HEI and endorsed by the competent authority	[View Document](#)
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 76.58

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2022-23	2021-22	2020-21	2019-20	2018-19
626	1197	1021	1020	1037

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1190	1415	1190	1190	1415

File Description	Document
Institutional data in the prescribed format	[View Document]
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	[View Document]
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	[View Document]

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 127.87

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

As primary stakeholders, the students have been pivotal so far as the teaching learning process is concerned. We try to mould ourselves accordingly to cater to their needs. Our primary objective is to engage the attention of the students and make them think on their own. Through group discussions, student seminars we make education interactive and interesting. The students are able to develop their power of logical reasoning and articulation. They are given case studies to work upon, that not only sharpens their comprehension of the particular subject but also prepares them to meet life's challenges in the days ahead. The educational excursions, field works bring a breath of fresh air as the students move out of the confines of the classroom and are duly enriched by their experiences. This reflects on the reports they submit on returning to the college. The student-centric learning and an ambience conducive to the same is thus created for a harmonious development of our students' personality.

The arrival of Information and Communication Technology (ICT) has revolutionised the process of teaching. It has opened up new avenues of accumulating and disseminating knowledge that can be no longer ignored in the best interests of all. Accordingly, we have moved with the times and embraced this new medium of education. Our college is a WIFI zone. We have two smart classrooms and three ICT enabled classrooms out of which one is adequately furnished to serve as a seminar hall. The availability of LCD projector and laptop enables us to take recourse to PPT while teaching and facilitates the organisation of seminars and conferences in our conference hall. We are trying to augment these resources gradually to enable more ICT classes simultaneously.

We try to provide holistic education to our students that aims at a harmonious development of their personality. The observation of Students' Week, participation in Youth Parliament Competition and the like enables the students to showcase their talent, sharpen their skills and develop a competitive urge to excel. The regular students of the college are members of the Electoral Literacy Club post registration to the coordinating faculty members. Henceforth they actively engage in awareness programme for new voters. Thus, they are sensitised about their constitutional obligations and democratic rights.

The extension outreach programmes play a vital role in instilling basic human values in our students and develop a sense of social responsibility. With the NCC cadets at the helm our students engage in several community welfare programmes like blood donation, hospital cleaning, bus stop cleaning, tree plantation drives, traffic maintenance and have earned laurels for the same. During the lockdown enforced by the pandemic they have out of their own accord come forward to sensitise people in their neighbourhood about the necessity of maintaining covid protocols. It is really heartwarming to see our young children blossoming into wholesome individuals with a profound sense of commitment to their community and environment.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 100

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
45	45	45	42	36

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	[View Document](#)

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 49.77

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
23	23	23	22	15

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	[View Document](#)
Institution data in the prescribed format	[View Document](#)
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awareded by UGC recognized universities	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Assessment of students' academic progress is a vital part of teaching-learning. It helps us to gauge their understanding, arrive at an estimate of their present status, identify the advanced and slow learners and adopt measures accordingly. The academic calendar of the college is prepared in view of the calendar of the affiliating University of North Bengal. Internal examinations are conducted to evaluate the progress of the students before they sit for the University examinations. Question papers are prepared by the departmental teachers, the answer scripts are evaluated and marks for the internal assessment are uploaded in the university portal within stipulated time. Besides written test, the students are subjected to a process of continuous evaluation through student seminars, project work and other engagements at the departmental level to gauge their progress and prepare them adequately for the final University examination. Their performance is analysed at the departmental level by the teachers, discussed in the classroom with the students and also with their guardians at the parent teacher meetings. Thus, we keep a track of their progress, acquaint their guardians with the same, and motivate the students for better performance. When the lockdown disrupted our offline activities, the written tests were replaced by assignments undertaken on the virtual platform.

The final examinations at the Undergraduate level are fully controlled by the University. The students take the examination at their own college, under strict invigilation by the teachers. The question papers and answer scripts are provided by the University and also collected on completion of the examination. The evaluation process is monitored by the University maintaining full confidentiality and integrity of the same.

There is an active Grievance redressal mechanism at the college and also University to deal with all grievances related to the published results. At the college the students get to see their evaluated answer scripts, their mistakes are pointed out and all their queries are patiently addressed by the teachers. The modalities of the final examination is conducted entirely online by the University. The college issues notice regarding scrutiny and reassessment of the answer scripts for which the students have to apply online within the deadline stipulated by the university. Fresh marksheet is issued on receipt of the result of the review process.

Thus, the process of evaluation of the students is conducted in a systematic, transparent manner and the examination-related grievances of the students, if any, are resolved in an effective and time-bound manner both at the college and university level.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

The college offers education in fifteen subjects in the three streams of Arts, Commerce and Science out of which eight are in core courses. The Programme Outcome and Course Outcomes for all the programmes offered by the institution are clearly stated and displayed on the website. This helps the students to get an idea about the overall scope of each programme as also the knowledge, skills and competency they are expected to gain from each course. The career prospects of each programme shine through these programme and course outcomes and their visibility on the website helps the students to decide their choice of subjects at the time of admission.

The admission process is conducted entirely online after which the students come to the college for physical verification of their documents. At that time the students are counselled by the faculty members about the subjects chosen, and future scopes. Here the students get a further explication of the Programme and Course Outcomes and they have the option to change their combination subjects with the Core Course which remains unchanged.

Syllabus and the Course Outcomes corresponding to each subject are discussed by the respective departmental faculties at the beginning of the academic session. Orientation session is conducted with the newly admitted students when they are briefed about the course outcomes and scope of the syllabus. Particular attention is given towards developing fundamental concepts, sharpening their analytical and problem-solving skills so as to develop their employability prospects.

The institution thus endeavours to guide the students in their academic choices and brighten their career prospects by displaying the Programme Outcome and Course Outcomes on the website, counselling in person as the students arrive at college, and acquainting them with the courses and their respective syllabus in the introductory classes at the beginning of each academic session.

During the commencement of each semester and after the completion of the same, the attainment of the Programme Outcome and Course Outcomes are reviewed.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

The level of attainment of the Programme Outcome and Course Outcomes of our students is gauged through several measures.

- We believe teaching-learning is a two-way, reciprocal process and we strive to make it participatory and interactive from the students' end. Their responses in the classrooms provide an idea of their level of understanding.
- The students are subjected to continuous internal assessment through written tests, student seminars, project work, field work, laboratory performance and other assignments.
- Different courses have been started for the students e.g., Communicative English, Art of Review, Nepali Lekhan Shaili to sharpen their skills and brighten their employability prospects. Their progress is monitored carefully and assessed.
- Invited lectures, seminars and conferences are organised for academic enrichment
- The feedback from the students is given utmost importance. They are encouraged to interact and place their queries in the classrooms. The outgoing students are given a feedback form to fill in. The Parent-teacher meetings provide a vital platform for assessing the students' progress and charting out ways of improvement.
- The results of the students in the end-semester University examinations are the ultimate reflection of the level of success of the academic enterprise carried on in the college.
- Beyond that, the progression of the students to higher education, their success in the competitive examinations, the updates on their placement and startups provide a very viable index of the level of attainment of the Programme Outcome and Course Outcomes of our students.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 76.92

2.6.3.1 **Number of final year students who passed the university examination year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
410	1345	1391	1428	766

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1383	1486	1267	1460	1346

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	[View Document](#)
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.08

File Description	Document
Upload database of all students on roll as per data template	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness   about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Parimal Mitra Smriti Mahavidyalaya as an educational institution is committed towards pursuing academic excellence. Accordingly, the institution prioritises innovation and incubation of knowledge.

In so doing it lays especial focus on the extension of knowledge base of our faculty members. The college organizes seminars and conferences, and the teachers are granted leave to present papers at academic gatherings of repute. Most of our teachers are Ph. D and few have post-doctoral degree. In the last five years three teachers have been awarded Ph. D. one teacher has been assigned Ph. D supervisor. In the 5th Regional Science and Technology Congress held on January 17-18, 2023, three teachers won the outstanding paper award in different categories, one of whom one was invited to present his paper in the West Bengal State Science and Technology Congress held in Kolkata on February 28-March 01, 2023 and won the outstanding paper award there too. Dr. Shuvadeep Majumdar, Assistant Professor, Department of Botany discovered new plant species, the first of its kind in India in August 2022. Such achievements by our faculty members make us more determined to create adequate infrastructure and foreground our college as an incubation centre for genuine, quality research.

Dr. Remika Thapa, HOD, Department of Nepali is credited with the first translation in Nepali of Rabindranath Tagore's *Gitanjali* which has received rave reviews from eminent literary circles. On May 19, 2019 she has received Pratibha Prerna Puraskar from Pratibha Prerna Parishad, Darjeeling for her contribution to contemporary Nepali poetry.

Teaching-learning is essentially a two-way process and through student seminars, group discussions, case studies and field work we endeavour to make education interactive, participatory and interesting for the young learners. The ICT tools, smart classroom and blended mode of learning complements our endeavour in this regard. The library is well stocked with books, journals and subscription to digital resources. It is partially automated with KOHA and has introduced Open Public Access Catalogue (OPAC). The Library Orientation Day is observed to sensitise the new users about the available resources and increase the footfalls.

The curriculum framed by the UG Council, North Bengal University deals extensively with various branches of Indian language and literature which facilitates interdepartmental discourses. English syllabus includes Sanskrit literature, other Indian literatures in English translation, Bengali syllabus has extensive portions dealing with the History of English and Hindi literature. The Philosophy syllabus provides valuable insights into the amazing depth of Indian Philosophical thought covering: Vedic and Upanishadic world-views, Carvaka, Jainism, Buddhism, Nyaya, and the doctrine of Samkhya. Head of the Department, Dr. Jaya Adhikary conducted a Periodical Lecture Programme on Values Embedded in Indian Culture funded by the Indian Council of Philosophical Research on March 20, 2019. Thus, we are continuing in our endeavour of integrating Indian Knowledge System in the education we provide to our children.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 3

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	1	1	1	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.44

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
6	7	4	2	1

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.67

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
13	9	6	1	1

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)	

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

As an educational institution we are mission-bound to bring about a wholesome development of the personality of the young learners. Situated in a tribal belt, we are committed to the uplift of the local community. The extension outreach programmes play a vital role in this regard. They instil basic human values in our students and make them aware of their social responsibilities. Moreover, the collaboration with other organisations in different welfare projects also sharpens their coordination skills and makes them competent for the big, wide world.

The NCC has always been a strong component of our college. They participate in several community welfare programmes round the year. In collaboration with Mal Police Station, they have engaged in Safe Drive Save Life Campaign. They have been utmost busy during festivity days like Durga puja when they have tirelessly controlled the pandal hopping crowd with the traffic police.

They have arranged blood collection and motivational camp in collaboration with Mal Subdivisional Hospital. They have organised Awareness programme against human trafficking, where Sujit Lama, Officer in Charge of Matiali Police Station was the chief speaker. They have engaged in several cleanliness drives under Swachh Bharat Abhiyaan like hospital cleaning, river cleaning, bus stop cleaning, besides of course keeping the college campus spick and span. They have been engaged in tree plantation and beautification of the college and surroundings besides conducting anti-plastic campaign "Plastic se Raksha Swachhta hi Suraksha"

With the NCC cadets at the helm of activities, other students have also contributed to the community welfare. The students have participated in a workshop and conducted Annual Status of Education Report (ASER), a survey on primary education, in collaboration with Pratham Education Foundation.

Even during the prolonged lockdown necessitated by the pandemic, the students have come forward to sensitize the people in their neighbourhood about maintaining covid protocols.

The governor medals won by our young students speak volumes about the yeomen service they have rendered to the society.

It is really heartwarming to see our young children blossoming into conscientious citizens with a profound sense of rootedness to their community. We feel blessed when we see them engage in noble

activities out of their own accord.

There is no room for complacency and the achievement is nothing compared to the gnawing needs of our grossly inequal social setup. However, it instils confidence in us to keep marching ahead with undeterred perseverance in the coming years.

File Description	Document
Upload Additional information	**View Document**
Provide Link for Additional information	**View Document**

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

The NCC has always been a strong component of our college. Throughout the year they engage in several community welfare programmes which have been duly recognised by the authority concerned. The governor medals shine proudly on their uniform speaking volumes about the yeomen service they have rendered to the society.

The awards and recognitions received for extension activities from government / government recognised bodies during the last five years are as follows:

Serial No.	Name of the Award	Name of the Recepient	Year of Award
1.	NCC Best Cadet, West Bengal and Sikkim Directorate, Governor Medal	Bipasha Oraon	February 6, 2019
2.	NCC Best Cadet, West Bengal and Sikkim Directorate, Governor Medal	Bhavna Chetri	February 25, 2020
3.	Gold Medal, DGNCC New Delhi, AITSC	SUO Praveen Rai	September 25, 2022
4.	Gold Medal, DGNCC New Delhi, AITSC	SUO Parvin Thapa	September 25, 2022
5.	Best Cadet Award, West Bengal and Sikkim Directorate, Governor Medal	SUO Praveen Rai	April 11, 2023

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 14

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
3	3	0	5	3

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	[View Document](#)

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 5

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	[View Document](#)
List of year wise activities and exchange should be provided	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

PMS Mahavidyalaya prioritizes the creation, maintenance and upgradation of the state-of-the-art infrastructure, conducive to academic excellence, ICT-upgradation, and stern efforts are made to employ blended/hybrid learning platforms.

PMS Mahavidyalaya has a balanced, holistic approach towards students' mental and physical well-being. Tranquillity of the learners' minds is ensured by the Yoga centre, in unison with the vision of yoga as a way of healthy life. The college observes all days of cultural significance, imbuing a sense of harmony and unity among the youth. Continuous improvements and expansions are part of our strategy to provide the best facilities for our academic community

Classrooms

- 33 spacious classrooms equipped with projectors/interactive smart panels
- Wi-Fi access point enabled with 125mbps internet leased line support
- All classrooms have Wi-Fi- facility to optimize teaching-learning process
- Equipped with Public address system
- 03 LCD Projectors

Comfort and Ambiance:

- Comfortable seating arrangements
- Adequate lighting and ventilation systems

Laboratories:

- **Science Laboratories:**

- Chemistry: 1 lab with safety measures and instruments
- Biology: 1 lab with dissection and microscopy tools
- Botany: 1 lab with dissection and microscopy tools
- Geography: 1 lab with pollution control equipment
- **Computer Labs:**
  - Total Labs: 01
  - Total Computers: 06

Library:

- **Resources:**
  - Books: 18000+
  - Journals: 5+ per year subscription.
  - E-books, online journals, and databases: Through N-list subscription
- **Facilities:**
  - Reading areas: Spacious and open aired.
  - OPAC Service: Maintained by KOHA Library Software
  - Computer terminals: 02 for accessing digital resources
  - Reference section: Dedicated area for reference materials
  - Additional Services: Photocopying, printing and internet access facility.

Computing Equipment:

- **IT Infrastructure:**
  - Total Computers: 28
  - The licensed software -Windows, MS Office, Quick Heal Anti-Virus.
- Network: Wi-Fi Connectivity
- **Support Services:**
  - Hired IT personnel for technical assistance.
  - Cloud Computing of Library Management Software: By BLA (Bangiya Library Association , Kolkata)

Divyangjan Friendly Facility

- Wheel Chair.
- Ramp facility.

Other Facilities:

Seminar Hall (for holding Seminars, Workshops and sometimes cultural events)

- Seating Capacity: 300 above
- Equipment: Advanced audiovisual systems and Projector.

A big hall room (for holding examinations, big classes, and different academic and cultural programmes)

- Seating Capacity: 800 above

- Equipment: Public Address System

Sports and Recreation:

- Football, Cricket, Badminton Court.
- Supply of drinking water through water purifiers in the college

- **Cafeteria:**
    - Capacity: 50+ seats
    - Food Options: Variety of healthy and hygienic meals.

Maintenance and Upgradation:

- **Regular Maintenance:**
    - Dedicated maintenance team
    - Preventive maintenance schedules (Pest Control and Fire Extinguisher regular service)
- **Upgradation:**
    - Recent Upgrades: Solar panels, Smart classrooms.

Facilities for Yoga

- Open air Yoga Practice ground for Yoga Sessions and observing Yoga Day.
- Trainer of Yoga: Ministry of Ayush Certified Personnel.

Chart: Physical Facilities

Facility	Number	Capacity/Details
Classrooms	33	50-300 students per classroom
Labs	4	Chemistry (1), Biology (1), Zoology (1), Geography (1)
Computer Labs	1	06 computers
Library	1 central	18,000+ books, 5+Yearly journals, 04 computer terminals, OPAC
Seminar Hall	1	300+ seats
Big Hallroom	1	800+ seats
Sports Facilities	Multiple	Football field, Cricket field, Badminton court
Cafeteria	1	50 seats, diverse food options

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 12.17

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
5.96599	1.63295	2.47884	5.66013	9.60372

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The College Library serves as a pivotal learning resource integral to the academic process, managed by a dedicated team including the Librarian and supported by the Library Committee. It caters to the diverse needs of the university community including teachers, scholars, students, officers, and staff. The library is equipped with modern amenities and technological resources to enhance the learning experience.

- **Physical Infrastructure:**

- **Total Area:** 2392 Sq. Ft.
- **Seating Capacity:** 80 users (students and staff)
- **Technological Facilities:**
    - Wi-Fi enabled environment
    - CCTV surveillance with 2 cameras for monitoring

- **Library Automation:**
    - The library automation started since 2016 using Koha (version 3.22.10) on Ubuntu 14.04 .
    - As of September 14, 2023, upgraded to Koha 22.11 version in a cloud environment provided by BENGAL LIBRARY ASSOCIATION, Kolkata.

- **Automation Details:**
    - **Koha Features:**
        - Circulation, Patrons (Library User), Advanced search, Item search, Lists, Authorities, Cataloging, Serials, Acquisitions, Reports, Tools, Koha administration.
    - **Current Automation Level:**
        - Partial automation with all admitted students' details imported for circulation purposes.
        - **Koha Statistics:**
            - No of copies recorded: 14024
            - Unique Titles: 10585

- **Web Presence:**
    - The library has a dedicated webpage on the College website.
    - Library Web OPAC service (Online Public Access Catalogue) can be accessed through the internet, hence our user community can access the catalogue from anywhere at any time.
    - Web-OPAC Link: https://pmsml.blacal.in/

- **Electronic Resources:**
    - Subscribed to higher education e-resources through NLIST consortia of INFLIBNET.
    - IP address-based access for faculty and students, facilitating access on and off-campus.

- **Library Resources**

- Print Books: 18199
- E-books: 1,99,500+ via NLIST and 6,00,000+ via NDL
- Print Journals: 5-6 /Year
- E-journals: 6000+ via NLIST
- Newspapers: 4.

- **Management and Oversight:**
    - A Library Committee oversees policy, planning, and developmental activities of the library.
    - It ensures alignment with the institution's academic goals and facilitates continuous enhancement of library services.

- **Best Practices of the Library**

- Continuous orientation for students to use offline and e-resources
- Thought of the Day.
- Library Day Celebration
- Book Exhibition
- Reader of the year Selection.
- Storytelling programme .

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

With the advancement of Information Technology, the world has been transformed in many ways. As a result, it has created new avenues of access to education and has changed the system of education resources across the globe. We have embraced the same principle at our college. In other words, we are preparing students for life in the big, wide world.

The college maintains its relentless pursuit of excellence by adopting online admission, fees submission, university registration, form fill-up for examination, generation of admit card, uploading of marks, and generation of mark sheets through online platforms, admission portal, and university portal. Through these measures, the institute remains steadfast in its effort to update the existing IT infrastructure for the enhancement of the quality of education as a whole.

Computer and Internet Facilities

As of now, we have twenty-eight computers with internet connection at the speed of 125 MBPS. Regular upgradation of infrastructure facilities is done to ensure that the various requirements of students and staff are taken care of. Most of the computer systems are in an updated configuration.

Security Measures

All laptops and desktops are protected with strong passwords. Passwords are changed after every 30 days, and sharing passwords is forbidden. Access to the internet via Wi-Fi is protected from pornographic sites, hacking sites, and other risky sites. The whole college is under surveillance of CCTV. All important computers and laptops with access to the college network have an antivirus protector.

Classroom and Seminar Facilities

We have three ICT-equipped classrooms out of which one is smart classroom and the most spacious one serves as a seminar hall. We have a projector and laptop which enables ICT-equipped classes and the arrangement of seminars at the national and international levels.

Software and Tools

The software tools required by different departments are purchased or updated on a regular basis. Overall, the institution has well-equipped IT facilities that are vital for training students in state-of-the-art software and hardware.

Wi-Fi and Connectivity

Wi-Fi facilities have been available in our college since October 4, 2016. There was a persistent demand from students for easy access to all the important notices of the college despite the existence of the college notice board and the website.

College App & Website

We realized the need for a college app that would bring all the details together. PMS Mahavidyalaya App was launched on June 6, 2019. The Galaxy IT Station created the App. The App contains subsections: Website, NBU Course, College staff, Syllabus, Notice, and the like. College has also a dedicated website (www.pmsm.org). It is a comprehensive assemblage of information related to the college. It is regularly monitored and updated by the college authorities.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 719.25

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 8

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	[View Document](#)
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 11.4

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
5.17	7.33	1.80	4.62	4.81

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 73.7

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
3900	4618	4262	3575	4250

File Description	Document
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	[View Document](#)
Upload policy document of the HEI for award of scholarship and freeships.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

> 1. *Soft skills*
> 2. *Language and communication skills*
> 3. *Life skills (Yoga, physical fitness, health and hygiene)*
> 4. *ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on ICT/computing skills enhancement programs	**View Document**
Institutional data in the prescribed format	**View Document**
Provide Links for any other relevant document to support the claim (if any)	**View Document**

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 2.29

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
82	0	116	144	299

File Description	Document
Upload supporting document	**View Document**
Institutional data in the prescribed format	**View Document**

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: B. 3 of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	[View Document](#)
Proof related to Mechanisms for submission of online/offline students' grievances	[View Document](#)
Proof for Implementation of guidelines of statutory/regulatory bodies	[View Document](#)
Details of statutory/regulatory Committees (to be notified in institutional website also)	[View Document](#)
Details of statutory/regulatory Committees (to be notified in institutional website also)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 3.13

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
52	38	40	21	16

5.2.1.2 **Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
410	1345	1391	1428	766

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	[View Document](#)
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0.23

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
4	2	0	3	3

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 5

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2022-23	2021-22	2020-21	2019-20	2018-19
3	0	0	1	1

File Description	Document
Upload supporting document	[View Document](#)
list and links to e-copies of award letters and certificates	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 5.6

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
8	5	2	7	6

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Parimal Mitra Smriti Mahavidyalaya boasts of a vibrant and active alumni network, which collaborates closely with former faculty members and students. The Alumni Association plays a proactive role in this regard, fostering a strong sense of community and mutual support among its members. Currently, the Association comprises a good number of registered members, reflecting its extensive reach and influence.

The aims and objectives of the Alumni Association are centred on maintaining contact between former students and teachers, promoting brotherhood and friendship among alumni and staff, and supporting the best interests of the college.

One of the key highlights of the Association's activities is the annual get-together which provides a platform for students to meet and learn from their seniors. These interactions are invaluable, as alumni who hold prestigious positions or are pursuing higher studies share career guidance and firsthand experiences. Such engagements motivate current students, helping them gain confidence and clarity in their career paths.

Young alumni and current students gain significantly in their professional lives through mentorship, job opportunities, and networking provided by senior alumni. Moreover, the participation in alumni activities helps young graduates develop leadership skills, benefiting them both personally and professionally.

Regular interactions between alumni and current students enable the college to keep track of alumni progress and identify potential mentors and placement opportunities. This engagement is crucial, as it facilitates easier placement for current students by leveraging the influence and networks of successful alumni. As placements are a significant factor in attracting applications, robust alumni engagement is a strategic advantage.

To sustain this cycle of support, we try to instil a sense of pride and loyalty in our students, encouraging them to remain emotionally invested in their Alma Mater. This emotional investment motivates alumni to give back, both financially and non-financially, creating a mutually beneficial relationship. Alumni contributions, whether in the form of scholarships, endowments, or support for various college events, play a crucial role in the institution's development.

The involvement of alumni is vital for the ongoing development and expansion of the college. Their support, based on their rich experiences, significantly enriches the student experience. Each alumnus, having evolved from a student to a distinguished graduate, brings unique insights and contributions to the table. In alignment with this spirit, the Alumni Association of Parimal Mitra Smriti Mahavidyalaya consistently provides strategic support, ensuring the institution's growth and success.

In conclusion, the robust alumni network of Parimal Mitra Smriti Mahavidyalaya plays a pivotal role in

the institution's ecosystem. An integral part of the college, the Alumni Association not only enhances the college's infrastructure and opportunities but also ensures a legacy of mutual support and continuous improvement. This symbiotic relationship between the alumni and the college fosters an environment of growth, pride, and excellence, benefiting all stakeholders involved.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Our college is located in a tribal belt in western Dooars and caters to the needs of humanity, widely varied in their cultural, linguistic, religious backgrounds**.** Our visionary goal has been to transform our college through the higher trajectory of ground breaking technology into an altar of higher educational institute. We are mission bound to make a difference in the lives of the local community and equip our students in accordance with the changing times.

To fulfil our mission, we seek to present a reasonable, accountable, transparent, decentralized and participatory management system.

The Governing Body and the IQAC are the two core teams that chart and execute the way forward for the institution. The Head of the Institution coordinates between them.

The Secretary of the Teachers' Council initiates the formation of different committees at the beginning of each academic year at several levels that take care of different activities of the institution. The members conduct meetings at regular intervals and thereby coordinate and chalk out the way forward for the institution in conformity with our vision and mission.

Students' Welfare sub-committee takes care of overall student wellbeing. Psychological counselling, mentoring, and mental health awareness campaigns are arranged at regular intervals.

NCC unit, Sports Committee and Cultural Committee also encourage the students to actively participate in different co-curricular activities and competitions in state and national level with an aim to nurture and develop their creativity and talents and improve their social and organizational skill.

Committees such as SC/ST cell as well as Grievance redressal cell have been established so as to avoid any kind of discrimination within the campus.

Career counselling cell of the college arranges different programs on job prospects/opportunities for the final year students.

Our college is located on an accident-prone zone on the National Highway 31. Our students have in their own way attempted to combat reckless driving. They have stood on the street and controlled the traffic. They have also scripted and acted in a street drama to spread traffic awareness amongst common people.

Preparedness and implementation of NEP

NEP aims towards a holistic development of the students which will eventually improve their employability and prepare them for new challenges. Our college is prepared to adopt NEP. Institute designs and organizes added courses to inculcate students' interests in different fields and develop their professional skills. An orientation cum sensitization program on NEP has been conducted on 09.09.2022.

Short term Goals:

- To upgrade the teaching learning process by augmenting the classroom infrastructure, use of ICT tools in classroom.
- To conduct skill enhancement courses for teachers, office staff and students to improve technical and professional skills and knowledge,
- To strengthen e-governance.

Long term Goals:

- To introduce new courses in the curriculum.
- Expand the physical infrastructures, construction of new classrooms, expansion of library premise and building auditorium.
- To increase collaboration with other institutions in order to encourage academic and research endeavours.
- To increase the faculty strength, to improve mentor mentee ratio and establish the institute as a centre of excellence.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

Proper strategizing, charting out the course of action is integral to the successful operation of any organisation, more so an educational institution. Situated in a tribal belt and the only college within a radius of 30 km in Western Dooars, Parimal Mitra Smriti Mahavidyalaya has since its inception

endeavoured to provide quality education to the young learners and contribute to the uplift of the local community. The vision and mission of the college throws light on the focus and priorities of the institution.

The organisational structure of the institute as reflected in the organogram is well-defined that facilitates framing of policies and operational strategies to run the institution in an effective, outcome-driven manner, in keeping with its missionary zeal and visionary goal. The Governing Body is the highest decision-making body. Internal Quality Assurance Cell adopts measures for qualitative enhancement of the college. The Principal as the Head of the Institution, coordinates between the two. The decisions taken at the Teachers' Council meetings are executed at the departmental level and also by the different statutory committees at academic, administrative and other operational levels.

The SWOC analysis of the college enables us to assess the present status, identify areas that need special attention and act accordingly. The thrust areas of the institution are broadly classified as:

- Activities of IQAC
- Decentralized and Participatory Management with a vision for future
- Get more sanctioned posts for the teaching and office staff
- Ensure continued improvement of the academic performance of the students
- Promote research culture in the institution
- Augmentation, maintenance and effective use of the physical and academic infrastructure of the institution
- Sharpening skills and employability prospects of our students
- Student Welfare Measures
- Move towards complete e-governance
- Maintain clean, green and eco-friendly college campus

Policy documents are framed to facilitate effective implementation and attainment of desired objectives.

- Policy Document for Fee-Concession to the Needy Students
- Anti-Ragging Policy
- E-Governance Policy and Report
- Green Campus Policy

However, the basic policy that underlines all other policies is to maintain transparency and openness in all the operations of the college. All the relevant information is available in the official website of the college.

As a grant-in-aid, affiliated college, Parimal Mitra Smriti Mahavidyalaya is bound by the directives and statutory guidelines of the Government of West Bengal, University Grants Commission and the University of North Bengal respectively. The permanent employees of the college are accordingly bound by the service rules relating to appointment, career advancement, leaves enjoyed and other related matters. The college has grown with time with new subjects being opened and new posts being sanctioned. In the last five years six teachers have joined in the disciplines of Commerce, Botany, Zoology and Chemistry.

Much needs to be done, but the journey has begun in real earnest.

File Description	Document
Institutional perspective Plan and deployment documents on the website	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2.2

Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: B. 3 of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	[View Document](#)
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	[View Document](#)
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Our institution undertakes various welfare measures for the teaching and non-teaching staff and participates in different welfare schemes initiated and approved by the Higher Education Department, Government of West Bengal.

Performance Appraisal System

The performance of faculty members is calculated as per the API score (the index of one's performance in his/her job) by the government for promotion. In case of promotion, on fulfillment of the prescribed criteria, the faculty member submits the filled in prescribed proforma for CAS to IQAC for approval in Governing Body. A forwarding letter is sent to the Higher Education Department and affiliated University for government nominee and subject expert respectively. After selection the applicant is promoted to the next stage as per UGC pay scale.

Feedback is collected from different stakeholders namely students, alumni, guardians besides teachers whereby they opine on the performance of the teaching staff, office, library service and other aspects of the institution. The feedback received is duly analyzed and acted upon.

Teachers fill in a diary where they mention details about relevant academic activities and other endeavors that they have individually undertaken.

There is no provision for PBAS for the non-teaching staff.

Welfare Measures are:

- General provident fund facility for all staff members in substantive posts.

- Participation in the "West Bengal Health Scheme for the Beneficiaries of Grant-in-aid Colleges and Universities 2017," by teachers appointed on substantive basis and librarian.
- Participation in "West Bengal Swasthya Sathi Scheme" by State Aided College Teacher and non-teaching staff.
- Release of festival bonus in advance from college account before festival to teaching and non-teaching employees on request with 0% interest. The same is recovered through monthly instalments.
- Loan facilities from Government Provident Fund as per government rules to employees on requirement.
- Provision of salary advance to newly joined teachers from the college account to meet the financial requirements of the teacher till the pay fixation by the Higher Education Department, Govt. of West Bengal. The amount obtained as an advance from the college is then refunded to the college once the fixation of pay is complete and the teachers start receiving their salary from the government treasury.
- Other initiatives: Regular distribution of sanitizer and liquid soap bottles in all washrooms keeping in mind their health and hygiene. Thermal guns have been purchased for the safety and welfare of all stakeholders.
- Annual picnics for the teaching and non-teaching staff are organized by the teaching and nonteaching staff with logistic support from the college.

Leaves and retirement benefits are:

- Pension and Gratuity benefits and encashment of Earned leave for retired employees.
- Leaves are allowed as per the University Statute and Government regulations.

- Duty Leaves are granted to the teaching staff members to perform University Examination related works assigned by the University of North Bengal.
- Duty leaves are also granted for participation in Seminars, Workshops Conference as per Government norms. For nonteaching staff duty leaves are granted for performing college related work.
- Study Leaves are sanctioned as per requirement.
- Leave accounts are maintained properly so that no staff member faces any difficulty at any point of time during and after the service period.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes

(FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 8.48

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
7	10	4	2	1

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
14	14	14	14	14

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the certificates of the program attended by teachers.	[View Document](#)
Annual reports highlighting the programmes undertaken by the teachers	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The Institution has strategically mobilized and optimally used its resources as well as funds received from various sources

The College being state government-aided institute gets the financial assistance from the Government in the form of salary grants of the employees. Other grants for development are provided by the state government.

Sources of College fund:

- Fund is generated from a collection of students' fees etc. This is used in the maintenance of physical facilities and academic support facilities.
- No philanthropic fund was available during five years.
- The College is also a study centre for NSOU and IGNOU. This also creates an opportunity for revenue generation.

Thrust areas for fund mobilization

- Infrastructure Development & maintenance.
- Green Campus and environment maintenance initiatives.
- Faculty Development Programme & Students' aid to financially weak by meritorious students.

College fund is utilized towards

Bonus and festival advance, Electricity Bill, Telephone Bill, Office Expenses, Maintenance charges (electrical and civil), Salary of casual staffs.

Other utilization avenues are purchase of books, Equipment, Chemicals and glass wares, Furniture, Computer and peripherals, Library automation, infrastructure and green campus augmentation

Mechanism for fund mobilization

- Finance committee monitors all fund transaction
- At the beginning of each financial year departments make plans and submit requisition for books, laboratory equipment, Chemicals and glass wares, Furniture, Computer and peripherals and also budget for seminars, webinars. Proposals are carefully scrutinized by the finance committee and sent to the Governing body for final approval.
- Purchasing is done through proper e-tendering. Wherever an expenditure of more than Rs 1,00,000/- is made, the procedure is done through e-tendering as per the current guidelines of the state government.
- Funds obtained from the State Government for payment of salary to employees are done through HRMS.

- The institute facilitates its students in procuring and accessing various scholarships, such as SVMCM, Kanyashree, student credit cards, and post-matric scholarships for SC/ST/OBC students.

- TALLY has been introduced for maintaining the financial account system
- The Institution is transparent in all its financial dealings. The Accountant and the Principal of the college regularly monitor the operation of financial transactions as per available funds.
- The institution conducts financial audits to maintain transparency in financial transactions
- The External financial audit is done by a government-appointed auditor.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The IQAC plays an important role towards improvement of the overall performance of the institution. Primary focus being quality of education imparted, the IQAC in association with the Principal evaluate, initiates plan and executes activities accordingly to keep the teaching learning process in our college at par with the changing times.

More than dissemination of education from a superior vantage point, the teachers now are primarily mentors who assist the students in their journey forward. In our institution we abide by this principle. Special tutoring is provided to the weak students besides the regular classes. The advanced learners get the extra resources they need to excel. Besides the academic requirements, we try to mentor them on a personal level and address their psycho-social needs.

Some Add-On Courses have been introduced on the recommendation of IQAC to sharpen the employability, skills, life skills of our students and lead them to a bright, prosperous, meaningful life.

The ICT tools are now an integral part of education. We have accordingly taken recourse to these modern methods while reaching out to our students. The college has one smart classroom and three ICT equipped classrooms, the more spacious one suitably furnished to serve as a seminar hall. Keeping in mind the diverse composition of our students, many of whom are first generation learners, we try to follow a blended mode of teaching in the classroom, mixing the traditional mode of giving lectures and board

work with the use of ICT tools.

Laboratories of newly established departments of Botany, Chemistry, Geography and Zoology have been set up and adequately furnished during the last five years. Photocopy machines has been installed in office and in library.

Academic audit is performed regularly to analyse and evaluate the departmental status and progress. IQAC also reviews the organizational structure, administrative process in association with administrative management. Financial audit is performed to ensure a transparent administration. Feedback from various stakeholders is collected and analyzed carefully. Further IQAC in collaboration with the faculty members takes up constructive measures/student centric approach to strengthen the academics as well as capital infrastructure of the institution for the benefit of its stakeholders.

IQAC also supports and takes initiative towards empowering the college staff. Our faculty members have participated in various programmes organized by recognized HRDCs throughout the country.

During the last five years IQAC has taken active involvement in organizing seminars and workshops on emerging and pressing issues of the time as a measure to inculcate awareness among the students.

We have a natural commitment to the local community. Over the years, IQAC has made it customary to engage in some activities directed towards community welfare. Covid Awareness Programme, Vaccination camp have been arranged in our college campus. Our students have assisted local administration and hospital authorities in neighbourhood cleaning, traffic maintenance, blood donation camps and the like.

Thus IQAC has contributed significantly towards institutionalizing the quality assurance strategies and processes.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies**

such as NAAC, NBA etc.

Response: B. Any 3 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	[View Document](#)
NIRF report, AAA report and details on follow up actions	[View Document](#)
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	[View Document](#)
Link to Minute of IQAC meetings, hosted on HEI website	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Situated in a tribal belt, 'Parimal Mitra Smriti Mahavidyalaya' is attended by students from different caste, tribe and religious background. The true spirit of education is being practiced here i.e no discrimination against caste, religion or gender. The Institution provides a gender sensitive ambience to the students and staffs who can work with dignity and respect to each other without any discrimination. The college is committed to Gender Equity through its non- discriminatory policy guidelines and has taken several measures for the promotion of balance gender ratio in the campus.

- **The following measures are taken to maintain the gender equity in our college campus:**

*Common room: The college provides separate Common Room for both Boys and Girls in the Campus. A well equiped spacious room with recreational facilities is provided to the students. Also, a sanitary pad vending machine is installed in the Girls Common Room to aid the students in hour of special need.

* Safety and security: To promote a safe environment for everyone, the college has installed CCTV in the campus - main gate, corridor, library. One female guard and one male guard are posted at the main entrance to the college campus. Students have to display their identity card to these guards before entering the premises for safety reasons.

* Adequate Toilet facilities: The College has also provided separate washrooms for both boys and girls. Besides this, sufficient number of toilet blocks are available for other workers due to hygiene maintenance.

* Strong Redressal System: The College has Anti women harassment cell, Grievance Redressal Cell, Women Help Desk to address issues related to sexual harassment. The college offers Psychological Counselling Cell to address mental health issues. Also, two Complaint boxes are placed inside the campus so that students can drop their complaint/issue in private and the Internal complaint committee' address these issues accordingly while maintaining confidentiality.

* Curriculum on 'women's studies': Since 2018 the CBCS syllabus at undergraduate level has prescribed topics related to women issues in subjects like 'English, Political science, Philosophy, Education, Sociology' to inculcate awareness regarding gender inequity and promote gender empowerment. Ethics and Value Education is also prescribed in the syllabus for undergraduate students where moral values are discussed including Women's Rights.

Gender Balance: The College has one Male and one Female NCC and NSS Instructor in the College. There is a balanced gender ratio in both NCC and NSS. All programmes in the college are offered to all irrespective of gender.

Gender Sensitization Programme: The NCC Unit of the College had organized a programme "HUMAN TRAFFICKING'' in collaboration with MAL Police Station on 30th June 2022. The NCC instructor Nitay Mahanto successful coordinated the program. Mr Sujit Lama(IC, mal Police Station) and 65 NCC Cadets were present.

Women's Day Celebration: Every year Women's Day is celebrated on 8th March to celebrate the spirit of gender equality and recognize the achievements and sacrifices of women in society.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.1.2

The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: C. 2 of the above

File Description	Document
Policy document on the green campus/plastic free campus.	<u>View Document</u>
Geo-tagged photographs/videos of the facilities.	<u>View Document</u>
Circulars and report of activities for the implementation of the initiatives document	<u>View Document</u>
Bills for the purchase of equipment's for the facilities created under this metric	<u>View Document</u>
Bills for the purchase of equipment's for the facilities created under this metric	<u>View Document</u>
Provide Links for any other relevant document to support the claim (if any)	<u>View Document</u>

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: D. Any 1 of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	<u>View Document</u>
Policy document on environment and energy usage Certificate from the auditing agency	<u>View Document</u>
Green audit/environmental audit report from recognized bodies	<u>View Document</u>
Certificates of the awards received from recognized agency (if any).	<u>View Document</u>
Provide Links for any other relevant document to support the claim (if any)	<u>View Document</u>

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Parimal Mitra Smriti Mahavidyalaya fosters an environment where tolerance and harmony across diverse cultural, regional, linguistic and socio-economic backgrounds are actively nurtured.

- Different cultural festivals such as Saraswati Puja, Holi, Dusshera are celebrated every year fostering a sense of unity within diversity.
- The induction, and support systems at the campus are tailored to ease students into college life. Freshers Day, Annual Social Program, Student's week are few activities done by the college every year.
- The observation of International Yoga Day, International Women's Day, Teachers' Day, create an awareness among students and community.
- Annual Sports Meet provides a platform to the students to engage in friendly competition while respecting and learning from each other.
- The observance of International Language Day deepens the understanding and appreciation for linguistic heritage.

These institutional measures and activities foster tolerance, inclusivity, and harmony among individuals from diverse backgrounds.

The sensitization of students and employees at Parimal Mitra Smriti Mahavidyalaya to constitutional obligations, values, rights, duties, and responsibilities is an extensive, multi-faceted initiative. The students are introduced to diverse programs, each thoughtfully designed to instill a deep understanding of civic responsibilities and constitutional knowledge among its community.

- A key aspect of this initiative is the integration of the Indian Constitution into the curriculum of B.E courses. This approach ensures that students receive formal education on their rights and responsibilities as citizens, emphasizing civic engagement and constitutional awareness. The curriculum, enriched with assignments and presentations is a foundation for informed citizenship.
- NCC Unit of the college conduct awareness programmes on pressing issues like human trafficking. These sessions encourage discussions and sharing of knowledge, building a lively and well-informed students' community.
- Celebrating days of national impostance like Independence day and Republic Day further augments this awareness. These celebrations are pivotal in teaching the importance of voting, understanding the electoral system, and recognizing the role of citizens in shaping the nation's future. They serve as a reminder of the significance of upholding democratic values in a diverse society like India.
- As an educational institution Parimal Mitra Smriti Mahavidyalaya has always endeavoured to sensitise students about their democratic rights and enhance through them people's participation in the electoral process. Parimal Mitra Smriti Mahavidyalaya, being a significant body as an educational institution in the region, has set up the ELC on September 25, 2018 to create a platform for the students to sensitize, participate in various interesting activities and accumulate hands-on experiences to learn their electoral rights and the process of registration for voting. The

aim is to strengthen the culture of electoral participation among the young and future generation of voters. They observe National voter's day on 25th January every year.

- Students of our college participate in the District Youth Parliament competition every year which simulates real democratic processes and legal proceedings. These competitions not only educate students but also involve them in the practical aspects of democracy and law, promoting a deeper understanding and respect for these institutions.

The impact of these programs is profound and multi-dimensional.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practices

1. Title of the Practice: Towards A Clean, Green, Eco-Friendly College Campus

Objectives of the Practice: We are determined to contribute to a clean, green, and more habitable earth. Towards that end we engage in several activities throughout the year. Besides promoting environmental awareness, such initiatives also foster a feeling of camaraderie between different stakeholders of the institution.

The Context: The indiscriminate turning of open spaces into residential complexes, the growing number of vehicles is adversely affecting the quality of life in the small, beautiful town of Malbazar. We have endeavoured to develop the sprawling campus of our college as an eco-friendly space exhibiting mankind's harmony with nature.

The Practice: This eco-friendly and cleanliness drive is undertaken at several quarters. Plantation and restoration of greeneries throughout the year is pivotal in this regard.

Saplings of local species, are collected from the nursery and planted on our college campus on different occasions.

In 2016, we planted some medicinal herbs, procured from local sources, that has initiated a herbal garden with immense nutritional value. The stock has been augmented with botanical plants over the years.

Mahogany trees, have been purchased from the nursery of the Social Forestry Department, Government of West Bengal. A beautiful garden has thus been initiated on our campus whose value will only grow with time.

While the trees keep the air fresh for us, we reciprocate by keeping our campus clean and free from hazardous wastes. Solid waste management is a step taken by us in this direction. We have considerably reduced the use of plastic in our campus. The garbage is collected in two containers: one for biodegradable products and the other for non-biodegradable products. We hand over the non-biodegradable products to the scrap collectors for recycling. The biodegradable products are dropped in a manure pit whereby they decompose as fertilizer that is used to nourish our greeneries.

Campus cleaning is an obvious activity we engage in. The NCC cadets lead from the front in this regard and their activities often reach beyond the college campus. They have engaged in hospital cleaning, neighbourhood cleaning, river cleaning and bus stop cleaning.

The college has a registered alumni association which arranges several programmes like cleanliness drive that reflect their passionate involvement in the welfare of the college.

Evidence of Success: Set on the banks of Mal River, near Songachi tea estate in western Dooars, the college has a locational beauty of its own. The sprawling campus of the institution abounds in greeneries with the herbal garden and mahogany garden, and a small park. The campus is picturesque and refreshing. The Green audit has been successfully conducted.

Problems Encountered and Resources Required: This is a long-term, ambitious project that demands regular, meticulous care. The lockdown enforced by the pandemic interfered into our solid management initiative and grossly depleted the herbal garden which had to be replenished with the resumption of campus activities. If we can develop a means of processing the fertilizer produced through decomposed waste materials, then it will open scope for revenue generation of the institution.

BEST PRACTICE II

Title of the Practice: Skill Enhancement Drive for a Self-Reliant Future

Objectives of the Practice: As an educational institution we are mission bound to lead our students towards a bright, prosperous future. We engage in several activities round the year, to identify and nurture their different skills. The basic objective is to enable them to let go of their inhibitions, and sharpen their latent qualities, thereby enhancing their employability prospects in the competitive world.

The Context: Often first-generation learners in their family, our students need an extra push to break their shackles and present their innate talent before all. We provide training, arrange programmes and competitions throughout the year for our students.

The Practice: The skill enhancement drive is undertaken at several quarters. We strive to make teaching learning interactive and participatory. The student seminars, group discussions, departmental wall magazines prepared by the students sharpen their critical thinking, power of literary and artistic expression.

We have started some courses and workshops where interested students can register for free and sharpen their skills. The Add-On Courses on Communicative English, Nepali Lekhan Shaili, Art of Review, the Abbritti Shikshon Kormoshala, a workshop on recitation skills in Bengali, are some pointed steps in this direction.

We have signed MOU with other organisations like Rice Education, The George Telegraph Training Institute, Frank Finn: Institute of Airhostess Training, Skill Hut, Brain Development Computer Academy to enhance the skills of our students and open avenues of employment for them.

We observe Students' Week, every year, when students get to participate in different competitions and events. In 2019 we hosted the Jalpaiguri Jalpaiguri District Level Youth Parliament Competition on our college campus.

The ultimate end of the skill enhancement initiative is to brighten the employable prospects of the students. We strive to sensitize our students about different job opportunities. The webinar on 'Employability Prospects in Bio-Science', the interactive session with Sri Sujit Lama from Matiali Police Station, the programme on Officer, Entry Scheme in Army, Navy and Airforce are some examples in this regard.

Evidence of Success: The enthusiastic participation of the students in large numbers in these programmes is encouraging.

Our students are well placed in life as academicians, vocalist, theatre actor, and have even served as spoken English teacher. Two of our students are at present working as SACT in the Hindi and Nepali departments of our college. In the district level Youth Parliament Competition in 2019, we received the second position, besides grabbing the best speaker prize as well. However, the greatest award for us has always been the sincere effort, spontaneous participation, and continued support of our students in all our endeavours.

Problems Encountered and Resources Required: The sprawling campus remains abuzz with activity which could have been conducted on a wider scale had there been no shortage of some essential resources. We are badly missing a proper auditorium. A language lab too would be immensely useful.

File Description	Document
Best practices as hosted on the Institutional website	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Situated in a tribal belt in western Dooars we are committed to the uplift of local community. The task begins from the classroom where we meet our students inherently diverse representing different linguistic, cultural, religious, socio-economic background, a significant portion of whom are first generation learners. They have come so far, battling many odds. It is our bounden duty to assist them in their journey forward. As we run after the curriculum in a packed class of a mixed batch of students, some inevitably trail behind others. We identify them, and arrange tutorials besides the stipulated classes where we address the special needs of these slow learners, develop their writing skills, and bring them at par with their classmates.

We are firmly resolved to remove all impediments on the path of education of our children. Economic insufficiency is one of the foremost of these that we strive to combat. We have a Students' Welfare Fund from where we provide half-free, full-free exemption on the admission fees of the deserving registered students. During the pandemic we reduced the tuition fee by three months for all students, thereby facilitating the guardians to meet the educational expenses in that period of job uncertainties.

Besides these facilities provided by the college, we have maintained over the years a high success rate of disbursing the different scholarships provided by the Central and State government: Swami Vivekananda Merit Cum Means Scholarship for the meritorious, economically backward students, Aikyasree for SC, ST students, OASIS for the students from minority communities and Kanyasree for the unmarried girl students.

We have also endeavoured to tap other avenues for providing financial benefit to maximum number of our deserving students. Towards this end we have sent our students to participate in a written test held at Jalpaiguri and conducted by Ramakrishna Mission Institute of Culture, Golpark, Kolkata on September 4, 2022 for providing scholarship to the meritorious, needy students. Two of our children have excelled in the examination and acquired by their merit the prized scholarship of four thousand rupees.

Equality is the watchword for us. We are determined to do our bit to ensure equal distribution of resources and opportunities in an amicable, inclusive environment. Besides we believe in holistic development of our students that goes far beyond bookish learning. We arrange several extension outreach programmes round the year to instil in our students a feeling of rootedness to their community and generate in them a passion for social service. Blood Donation is a noble act and a pressing need especially in our locality with the overburdened government hospital, and the nearest blood bank miles apart in Siliguri. It is imperative to motivate the youngsters to donate blood and save humanity. We have arranged blood donation camp, thalassemia detection camp in collaboration with Mal Subdivisional Hospital on our college campus and have derived immense satisfaction when our children out of their own accord have engaged in such noble acts on other occasions. Mention in this regard may be made of NCC, which has always been a strong component of our college. They have discharged their social responsibility by engaging in several activities like neighbourhood cleaning, traffic maintenance, anti-plastic campaign and the like. They have participated in a blood donation camp in collaboration with Mal Super Speciality hospital where twenty-one cadets have donated blood. Their governor medals shine brightly on our institution, reflecting the yeomen service rendered to society by our young cadets.

Unity in diversity that characterises our institution becomes even more prominent in the face of adversity. In the days of quarantine and social distancing we could not stay aloof. During the prolonged shutdown enforced by the pandemic, the science building on our sprawling college campus has served as a safe house for the infected patients. We have arranged Covid-19 vaccination camp within our college premises in collaboration with the health Department, Jalpaiguri District, Government of West Bengal. Besides the stakeholders of the college, the local community have come in large numbers to our institution to get vaccinated.

The spirit of togetherness of our institution finds another manifestation in the collaborative ventures we have undertaken for the greater common cause. Our institution has signed several MoUs with other educational institutions for mutual enrichment. Besides research collaborations for academic advancement of the faculty members, several lectures have been conducted under Faculty Exchange Programmes for the benefit of the students. Our teachers have also taken classes at the Higher Secondary Section of a Government-aided school in Malbazar.

We believe service to mankind is equivalent to service to God. We have signed MoUs with some NGOs and Tea-Gardens to work in unison in need-based community welfare programmes. Our teachers and students have taken classes for the underprivileged children in a remote village, distributed clothes, and blankets to the needy and conducted health awareness camp for the local people.

The students of our college, Parimal Mitra Smriti Mahavidyalaya have conducted the Annual Status of Education Report (ASER), a survey on the status of Primary Education in rural West Bengal, in collaboration with Pratham Education Foundation. After undergoing rigorous training by Master trainers sent by ASER, the students divided into different teams have gone to different villages to conduct the survey.

We know the journey has just begun; our efforts are nothing when compared to the gnawing needs of the times. but we feel blessed to reach out and bond with the local community, more so when we see our young students following suit.

Thus, we endeavour to train our children to be in harmony with the local community and abide by our mission of advancing together in the big, wide world.

File Description	Document
Appropriate web in the Institutional website	[View Document](#)

5. CONCLUSION

Additional Information :

In compliance with the recommendations received from the NAAC Peer Team during the first cycle of accreditation (date of visit: 05 to 07 September 2016), the institution has adopted the following measures:

Some new subjects have been introduced to offer wider course combination to the students. Science stream has been introduced with well-furnished laboratories in a new building.

ICT-based classes have progressively increased over the years though still greatly outnumbered by the conventional classes.

The college has embarked on some collaborations with NGOs and academic institutions for social welfare and academic enrichment. Efforts are on for more such initiatives in the coming years.

The College Library is partially automated. OPAC facility has been launched. The reading room has separate seating areas for teachers and students. We are planning to shift the library in a separate building from next year that will remove the problem of space once and for all.

Plantation has been conducted on a large scale and the Mahogany Garden, small park and the botanical garden have made the campus refreshing and inviting. Green audit, Energy audit have been successfully conducted.

Add-On Course on Communicative English has been conducted for the students, mainly from other departments. Besides, other skill enhancement courses like Abritti Shikshan Karmashala, Nepali Lekhan Shaili, Art of Review have been started for the students.

IQAC has gained in strength and has been actively engaged in implementing quality initiatives and charting the way forward for the institution.

A solar panel has been set up in the college premises and its loading capacity has been progressively increased. Solid waste management program has been started in our college. Thus, we have endeavoured to display our commitment to the environment and instil these basic values in our children.

Concluding Remarks :

Situated in a tribal belt and the only college within a radius of 30km in the forest area of Western Dooars, Parimal Mitra Smriti Mahavidyalaya has its work cut out. The student population is dense and represent different cultural, religious, linguistic as well as socio-economic background. We endeavour to provide all a holistic education that thrives by sharing and caring for each other in an open, equitable and inclusive environment. Since its humble beginnings in a makeshift building in 1985, the institution has come a long way as it stands tall in its sprawling campus, offering courses in all three streams of Humanities, Commerce and Science. Battling the natural calamities and paucity of communication services in the forest area, we are marching undeterred to establish our college as a premier institution of higher education that will contribute significantly to our nation's progress. The destination is miles apart, still a long way to go, but the journey has begun in real earnest.

In the coming years we are trying to:

- Introduce Physical Education as subject
- Introduce Computer Science as a subject
- Create a separate building for our Central library
- Create an auditorium
- Achieve complete e-governance
- Introduce self-financing vocational courses
- Create the infrastructure for research activities in our college
- Set up a language lab in our college
- Get more sanctioned posts for the teaching and office staff
- To enter into MOU with industries for internship and placement of our students

Blessed with dynamic, focussed leadership, committed, enthusiastic professionals and talented young learners, we are very hopeful of our future.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.2.1	**Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)** Answer before DVV Verification : 06 Answer After DVV Verification :06
1.2.2	*Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years* 1.2.2.1. Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
1188	153	0	0	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
1188	153	0	0	0

Metric ID	Sub Questions and Answers before and after DVV Verification
1.3.2	**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)** 1.3.2.1. **Number of students undertaking project work/field work / internships** Answer before DVV Verification : 4348 Answer after DVV Verification: 4347
1.4.1	*Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website* Answer before DVV Verification : A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website Answer After DVV Verification: C. Feedback collected and analysed
2.1.1	**Enrolment percentage** 2.1.1.1. **Number of seats filled year wise during last five years (Only first year admissions to be considered)** Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19

| 1883 | 2704 | 2303 | 2291 | 2563 |

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
1883	2704	2303	2291	2563

2.1.1.2. **Number of sanctioned seats year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
2641	3141	2641	2641	3141

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
2641	3141	2641	2641	3141

2.1.2 | *Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years*

2.1.2.1. **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
626	1197	1021	1020	1037

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
626	1197	1021	1020	1037

2.1.2.2. **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19

2.4.1 | **Percentage of full-time teachers against sanctioned posts during the last five years**

2.4.1.1. **Number of sanctioned posts year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
25	25	25	25	25

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
45	45	45	42	36

2.4.2 *Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)*

2.4.2.1. **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
23	23	23	22	15

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
23	23	23	22	15

2.6.3 **Pass percentage of Students during last five years (excluding backlog students)**

2.6.3.1. **Number of final year students who passed the university examination year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
410	1401	1234	1416	505

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
410	1345	1391	1428	766

2.6.3.2. **Number of final year students who appeared for the university examination year-wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19

3.2.2 *Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

3.2.2.1. **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19

0	3	1	2	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	1	1	1	0

Remark : DVV has updated the data as per the HEI clarification response. HEI has not proivded the certified report of the events and the documents proivded by the HEI are not signed by any authorized person.

3.3.1 | **Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
19	12	5	1	3

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
6	7	4	2	1

3.3.2 | **Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
14	14	15	6	2

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
13	9	6	1	1

3.4.3 | *Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year

wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
5	5	0	6	8

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
3	3	0	5	3

3.5.1	*Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.* Answer before DVV Verification : Answer After DVV Verification :5 Remark : DVV has updated the data only after considering the activity related to the collaborative research only.

4.1.2	*Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years* 4.1.2.1. **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)** Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
5.96599	1.63295	2.47884	5.66013	9.60372

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
5.96599	1.63295	2.47884	5.66013	9.60372

4.3.2	**Student – Computer ratio (Data for the latest completed academic year)** 4.3.2.1. **Number of computers available for students usage during the latest completed academic year:** Answer before DVV Verification : 8 Answer after DVV Verification: 8

4.4.1	*Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)* 4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years**

(INR in lakhs)

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
9.65891	28.55439	18.74067	11.17458	11.44119

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
5.17	7.33	1.80	4.62	4.81

Remark : Data updated only for the expenditure incurred on maintenance of physical facilities and academic support facilities

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5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

5.1.1.1. **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
3900	4618	4262	3575	4250

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
3900	4618	4262	3575	4250

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Answer before DVV Verification : A. All of the above
Answer After DVV Verification: A. All of the above

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**

4. **Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above
Answer After DVV Verification: B. 3 of the above

Remark : DVV has updated the data as HEI has not proivded any supporting documents for the Organisation wide awareness and undertakings on policies with zero tolerance Mechanism

| 5.2.2 | *Percentage of students qualifying in state/national/ international level examinations during the last five years* |

5.2.2.1. **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
4	3	1	3	3

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
4	2	0	3	3

Remark : DVV has updated the data after excluding the certificates beyond the assessment year.

| 5.3.2 | **Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)** |

5.3.2.1. **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
24	8	2	14	15

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
8	5	2	7	6

| 6.2.2 | *Institution implements e-governance in its operations* |

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

	Answer before DVV Verification : B. 3 of the above Answer After DVV Verification: B. 3 of the above
6.3.3	*Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years* 6.3.3.1. **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years** Answer before DVV Verification: <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>8</td><td>11</td><td>4</td><td>2</td><td>1</td></tr></table> Answer After DVV Verification : <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>7</td><td>10</td><td>4</td><td>2</td><td>1</td></tr></table> 6.3.3.2. **Number of non-teaching staff year wise during the last five years** Answer before DVV Verification: <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr></table>
6.5.2	**Quality assurance initiatives of the institution include:** 1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented** 2. **Academic and Administrative Audit (AAA) and follow-up action taken** 3. **Collaborative quality initiatives with other institution(s)** 4. **Participation in NIRF and other recognized rankings** 5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.** Answer before DVV Verification : B. Any 3 of the above Answer After DVV Verification: B. Any 3 of the above
7.1.2	**The Institution has facilities and initiatives for** 1. **Alternate sources of energy and energy conservation measures** 2. **Management of the various types of degradable and nondegradable waste** 3. **Water conservation** 4. **Green campus initiatives** 5. **Disabled-friendly, barrier free environment** Answer before DVV Verification : A. 4 or All of the above Answer After DVV Verification: C. 2 of the above Remark : Value updated as per the documents proivded for the sr no. 1 & 4
7.1.3	**Quality audits on environment and energy regularly undertaken by the Institution. The**

institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Answer before DVV Verification : A. All of the above
Answer After DVV Verification: D. Any 1 of the above
Remark : Value updated as per the documents proivded for the sr no. 3

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of students year wise during the last five years** Answer before DVV Verification: <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>5754</td><td>6206</td><td>5209</td><td>5400</td><td>5389</td></tr></table> Answer After DVV Verification: <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>5754</td><td>6206</td><td>5209</td><td>5400</td><td>5389</td></tr></table>
2.1	**Number of teaching staff / full time teachers during the last five years (Without repeat count):** Answer before DVV Verification : 25 Answer after DVV Verification : 45
2.2	**Number of teaching staff / full time teachers year wise during the last five years** Answer before DVV Verification: <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>25</td><td>25</td><td>25</td><td>22</td><td>17</td></tr></table> Answer After DVV Verification: <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>45</td><td>45</td><td>45</td><td>42</td><td>36</td></tr></table>
3.1	**Expenditure excluding salary component year wise during the last five years (INR in lakhs)** Answer before DVV Verification: <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>60.79232</td><td>83.26695</td><td>58.50088</td><td>70.08225</td><td>85.83658</td></tr></table>

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
43.86233	46.87524	31.89173	34.59514	50.97650